

INACTIVE GRADUATE RECORDS

If a graduate student does not register for classes for a time period of three years or more, the student's status will be changed from "active" to "discontinued" in the NJCU database, and the student's records in the Graduate Admissions Office will be removed from the active files to the archives holdings. It will be necessary for the student to formally reapply if additional study is desired. Discontinued files are held for seven years and then shredded.

For further information, call the Office of Graduate Admissions (<https://www.njcu.edu/admissions-aid/graduate-admissions/>) (Hepburn Hall, Room 206) at 201-200-3409.