

ADVANCED STANDING FOR TRANSFER CREDIT

A student entering New Jersey City University may be granted advanced standing on the basis of study at another accredited institution. Transfer credits from another accredited institution validated by a complete, official transcript(s) and carrying the letter grade “C” or higher are applied to the General Education Program requirements. Courses must be equivalent to those offered at New Jersey City University and applicable to the student’s degree program. Remedial and basic skills courses are not awarded transfer credit. Generally, transfer students are expected to complete the requirements within their major program at New Jersey City University. An academic department or an interdepartmental committee offering a major in a degree program may approve the application of some transfer credits to the requirements of the major.

The transfer counselor(s) in the Transfer Resource Center, located in Hepburn Hall-Room 201, evaluate(s) transcripts submitted by entering students and determines whether transfer credits will be granted and applied toward General Education Program requirements. A written evaluation is sent to the student and the major program department.

1. Advance Credit by Transfer: Transfer credit is granted for courses completed at another institution with a minimum grade of “C”. Generally, transfer students are expected to satisfy their major program requirements in residence at New Jersey City University. Transfer credit will only be accepted as satisfying major requirements if the department chairperson or appropriate department committee approves the transfer credit. A student seeking to transfer to New Jersey City University must submit official transcripts of all credits completed at other institutions prior to the time of application to the University. The only exception to this are credits being earned elsewhere at the time of NJCU application. For these credits, a student must submit a final official transcript no later than October 15 for fall applicants and February 28 for spring applicants.

2. Advance credit by transfer with an A.A. or A.S. degree from an Accredited Two or Four-Year College:

- Graduates from accredited two or four-year colleges in New Jersey with an A.A. or A.S. degree, who earned a C.G.P.A. of at least 2.0 (on a scale of 4.0) may transfer up to a maximum of 60 credits to New Jersey City University, thereby satisfying the University’s General Education Program requirements.
- Out-of-State graduates from regionally accredited two or four year colleges* with an A.A. or A.S. degree, who earned a C.G.P.A. of at least 2.0 (on a scale of 4.0) may transfer up to a maximum of 60 credits to New Jersey City University, thereby satisfying the University’s General Education Program requirements.
- Policy effective Fall 2019: Regional accreditation must adhere to one of the seven accrediting bodies: Middle States Commission on Higher Education, Higher Learning Commission, New England Association of Schools and Colleges, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools, Western Association of Schools and Colleges, and the Accrediting Commission for Community and Junior Colleges.

Applicants must arrange for official college transcripts to be forwarded from previously attended colleges and universities. Applicants are also responsible for submitting updated transcripts with final grades and any degrees earned after acceptance.

Evaluation Process

An official evaluation of transfer credit will be completed after admission to the University. Degree applicability of major courses are determined by the major department. Students may challenge an evaluated course by submitting a syllabus to the Transfer Resource Center. The Transfer Resource Center will review the course with a representative from the appropriate college or academic department.

Credits and Grades

Academic work must be completed with grades of “C” or better at regionally accredited institutions of higher education to be accepted towards meeting the requirements of a New Jersey City University degree. Grades and grade point averages do not transfer. NJCU credit will not be awarded for non-NJCU institutionally based exams.

Pass/Fail Courses

Courses taken as a pass/fail must be proven to be equivalent to a C or higher.

Prior Degrees

Students who completed an A.A. or A.S. degree at colleges or universities in the State of New Jersey or a Bachelor’s degree from an accredited institution in the United States prior to attendance at NJCU are waived from General Education Program requirements.

Prior Learning Credits

Prior learning credits are transfer credits. More details can be found in the Prior Learning Credits Policy. (<https://catalog.njcu.edu/undergraduate/academic-requirements-policies-procedures/prior-learning/>)