

VISITING STUDENTS

NJCU has exchange agreements with many universities around the world. Students from these partner universities who wish to come to NJCU as visiting students should take the following steps:

1. Meet with your home university advisor to confirm that you are eligible to participate in an exchange.
2. Once confirmed, prepare the online Exchange Student Data Form (https://njcu.co1.qualtrics.com/jfe/form/SV_28ZiD8IV0EHxmF7).
3. Course descriptions and class schedules are available HERE. (<http://www.njcu.edu/registrar/academic-catalogs-semester-information>)
4. Submit a copy of your university transcript by email to internationalstudents@njcu.edu.
5. If English is not the language of instruction at your university, submit a copy of TOEFL or IELTS scores by email to internationalstudents@njcu.edu. Click here (<http://www.njcu.edu/admissions/how-apply/english-proficiency-requirements>) for English proficiency requirements.
6. Submit proof of funding.

Costs for exchange students vary depending upon the agreement between universities. Some students are responsible for resident tuition, but others have tuition waived. Please contact the Office of International Programs to confirm if your tuition is waived. Sponsors should prepare the Affidavit of Sponsorship and provide documentation of financial resources [bank statements or statement of income]. Submit proof of financial support by email to internationalstudents@njcu.edu.

INSURANCE REQUIREMENT

Exchange Visitors with J-1 visas are required to have health insurance that meets standards set out by the US State Department for the duration of their visit to the United States. An exchange visitor's program will be terminated if they do not maintain insurance. Insurance may be purchased in the home country or in the US. Proof of insurance is required within 30 days of the start of the exchange visitor's program. Insurance coverage must contain:

- Medical benefits of at least \$100,000 per accident or illness;
- Repatriation of remains in the amount of \$25,000;
- Medical evacuation coverage in the amount of \$50,000; and
- Deductibles not to exceed \$500 per accident or illness.

Once we have received your documents, we will send you a form **DS2019** and information on applying for a J1 visa.

DURING THE FALL AND SPRING SEMESTERS, a formal application to NJCU is not required for visiting students. Visiting students present to NJCU Registrar an authorized permission letter from the university he or she is attending listing the course titles.

DURING THE SUMMER SESSIONS, formal application to New Jersey City University is not required for visiting students. The visiting student presents to the Registrar:

1. an authorized permission letter from the university he or she is attending listing the course titles.
2. a copy of a university transcript, or
3. a photostat of the student's high school diploma.

Graduating high school seniors must submit a signed letter from their high school certifying their status as a senior and their expected graduation date.

GRADES FOR VISITING STUDENTS Grades will be posted to the official transcript three weeks after the last day of the semester. Visiting students may request an official transcripts be sent to the University of their choice by writing to: Transcripts c/o Registrar's Office New Jersey City University, 2039 Kennedy Blvd., Jersey City, N.J. 07305

FINANCIAL AID FOR VISITING STUDENTS

A visiting student cannot receive financial aid from New Jersey City University. Visiting students should check with their college or university's financial aid office about a consortium agreement with NJCU for purposes of the student's enrollment at NJCU. All requests for these agreements are reviewed and processed by the Financial Aid Offices at each institution. Supporting statements indicating that these courses will be credited toward the student's degree requirements must also be submitted to the home school.